Job Portal

Find Jobs

- 1. Click **Find Jobs** from the menu:
 - a. Desktop



a. Mobile Devices



Find the job(s) of your choice. Please take note of the below:
You can choose the Advance Search feature (by clicking it) in order to get the most specific jobs you want

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- Search button will start your search depending on your search entries

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a. <u>Desktop</u>	
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+ Read me first(click to show/hide information which can guide you in this area)

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b. Mobile Devices

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- 3. Clicking on the header of each search results will give you more details about the job posts and that is where you can apply
 - a. <u>Desktop</u>

Below are the search results



BORN is looking to bring aboard a Managing Director

BORN is looking to bring aboard a Managing Director to ensure rapid profitable growth of the Born...

Posted By:

b. Mobile Devices



- 4. Select the Apply button
 - a. <u>Desktop</u>

Job Portal

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Details

UrTechCity is looking for a Customer Service Representative. Here is the below requirements:

b. Mobile devices



5. Once the applicant clicked the link, the page below will be shown. Once the applicant clicks the **Accept** button, then the applicant already accepted the job:

<u>Desktop</u>

Information Technology





a. Mobile Devices

UrTechCity Manager

We are in need of someone who can handle our overall Job Portal website

Company UrTechCity IT Solutions

Address #78 Anahaw Street, Barangay Veterans Village, Project 7, QC Department or Group Management Group Vacancies 5 Work Experience Experienced Work Duration Full-Time Work Location Type Remote Work Posted By Master Michael Agcaoili

You were offered an amount below for the job

