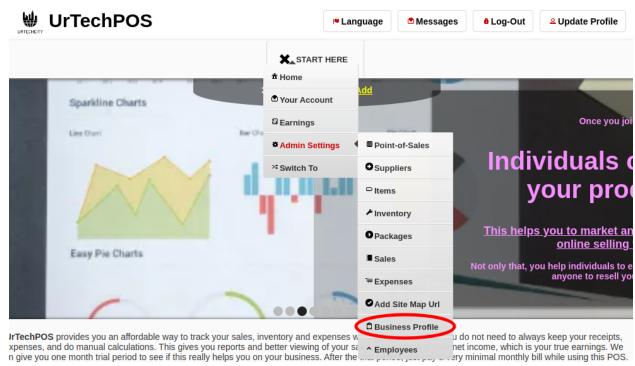
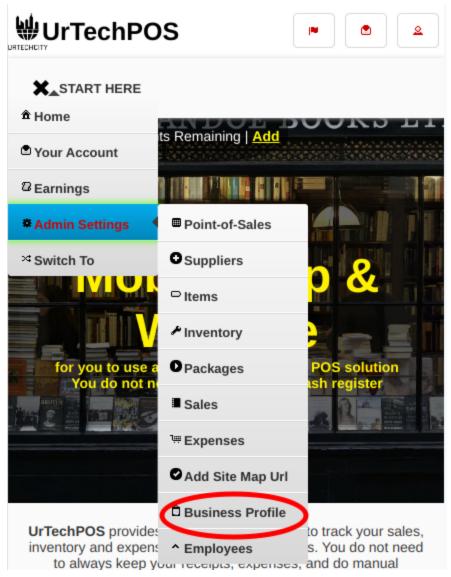
1. Click Business Profile from the menu:





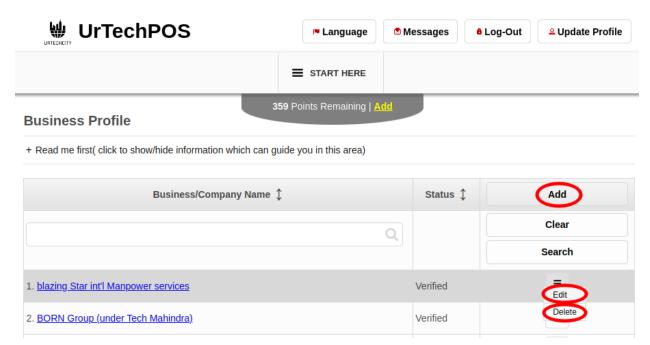
a. Mobile Devices



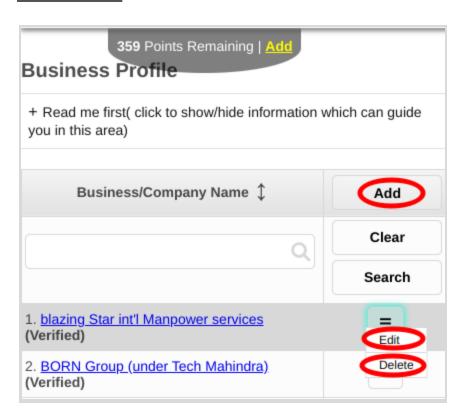
- 2. Creating a business profile is important. This makes sure that applicants know more information about your company. Please take note of the below:
 - Add button adds a business profile
 - Edit button updates/changes business profile
 - **Delete** button deletes existing business profile
 - a. Desktop

UrTechPOS

Create Business Profile



b. Mobile Devices



- 3. Once you click the **Add** or **Edit** Button, it will take you to this page. Please take note of the below:
 - Attach some proof of legitimacy, since applicants also wants to validate the company they are applying from
 - Fill-in all the entries then click the **Save** button to save the changes made.

a. <u>Desktop</u>

Business Profile

